

## Home and Hospital Instruction

In order to provide for home and hospital instruction for students enrolled in member districts of Eastern Illinois Area of Special Education, the following procedures are outlined:

### 1) Eligibility:

A licensed physician confirms in writing that a student will be absent from school and confined to a home or hospital. This absence will be for more than two consecutive weeks, but not more than six months because of a temporary physical or health impairment.

### 2) Procedure:

- a. The local district is informed that a student is eligible for home or hospital instruction.
- b. A local district administrator or designee contacts the parents/guardians. If the parents/guardians agree to home/hospital instructions, the parent must provide a licensed medical physician's statement of need, (Form H/HA) and a signed parental/guardian consent form (EIASE F). The district administrator or designee is responsible to see that form H/H is completed.
- c. A local district administrator or designee sends the Application for Home/Hospital Services (Form H/H) to the EIASE director for his/her signature. A copy is made, filed, and the original Form H/H is returned to the local district.
- d. The local school administrator or home/hospital teacher gathers the necessary information on the student's Individual Education Program (Form H/HC). The time schedule for instruction is set with the parents/guardians and/or hospital. If the student already has an IEP, necessary modifications may be made, rather than a new individualized educational program written.

### 3) Home or Hospital Instruction Terminates

The student's anticipated recuperation time (stated on the physician's medical certification) determines the duration of home or hospital instruction. If an extension is needed, another note from the physician should be added to the application. The home or hospital instructor informs the school at the end of home or hospital instruction. Termination of instruction should be dated +B121 on Form H/HC.