

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
December 11, 2007 – 9:00 a.m.

ROLL CALL

Board Present

Roy Smith, Lovington (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Debby Poindexter, Neoga (Cumberland County)
Larry Lilly, Mattoon (Coles County)
Daniel Clasby, Effingham (Effingham County)
Jill Rogers, Martinsville (Clark County)
Reggie Clinton, Arcola (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Pam Uptmor, Associate Director/EIASE

Guest Present

Vickie Christman, EIASEA Representative
Dianna Smith, Auditor/West and Company
Travis Wilson, Superintendent/Arthur
Chris Long, Superintendent/Kansas

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on November 13, 2007, as presented.
- *Presentation of monthly bills* for November 2007, and the financial statement.
- *Presentation for approval of resignation of personnel:*
 1. Sharon Slaughter, Adapted P.E. Teacher (effective 1/1/07)

- *Donations*
 1. A donation of \$40.00 from Mr. Dennis Jacob to the DDC program.
 2. Winter coats for students from the Kiwanis Club of Mattoon.
 3. \$1,000 to TLC-Funkhouser from Wal-Mart.

- *Field Trips*
 1. 12/14/07 – TLC-Kansas Level A students to Danville Civic Center.
 2. 12/21/07 – TLC-Humboldt Level A students to the Sullivan Civic Center.
 3. 1/4/08 – TLC-Funkhouser Level A students to the Wabash Skating Rink in Louisville.
 4. 1/1/08 – TLC-Funkhouser Level A students to the Tarble Arts Center in Charleston.

- *Preschool Screeners*
 1. Kim Tegler
 2. Susan Coffman
 3. Treva Brandt
 4. Dee Kuhns
 5. Harry Bell
 6. Nancy Kuhns
 7. Danny Powell
 8. Carole McFarland
 9. Diane Anderson
 10. Joanne Swolkin
 11. Ann Bence
 12. Nancy Cruitt
 13. Kathy Schmidt
 14. Michael Thomas
 15. Debbie Kingery

It was moved by Reggie Clinton, seconded by Daniel Clasby that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR’S RECOMMENDATION TO EMPLOY STAFF

The Director recommended the employment of the following staff.

1. Heather Hutti, Secretary/Autism

It was moved by Jill Rogers, seconded by Larry Lilly that the Executive Board approve the employment of the above staff as presented. Roll call vote: Daniel Clasby, yea;

Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF ANNUAL FINANCIAL REPORT

Dr. Balch introduced Dianna Smith, Auditor with West and Company who explained the annual financial report for EIASE. Following discussion, there were no corrections or recommendations.

It was moved by Daniel Clasby, seconded by Reggie Clinton that the Executive Board accept the financial statement as presented. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

ADDITIONAL CERTIFIED OCCUPATIONAL THERAPY ASSISTANT

Dr. Alt indicated that since the beginning of the school year, the Rehabilitation Services department has received 126 new referrals for occupational therapy services. Due to the significant increase of new students, there is a need to begin recruiting in order to add a 1 FTE Certified Occupational Therapy Assistant (COTA) position to our existing staff. He requested that an additional COTA be employed for the 2007-2008 school year.

It was moved by Roy Smith, seconded by Reggie Clinton that the Executive Board approval one additional Certified Occupational Therapy Assistant to provide services for the Rehabilitation Department. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

COMPUTERIZED IEP PROGRAM

Dr. Alt had provided the Board with a calculation of the estimated cost per district for the upgrade to the computerized IEP program, both with and without including new districts. He indicated that three additional districts had shown interest in participating in the IEP program that had not previously used the program. Dr. Alt stated that if the additional three districts were allowed to participate at the rate suggested by him (.635 per unit of ADA) the amount could be used to offset the fees of the other participating districts.

Dr. Alt recommended that the Dieterich, Marshall and Paris #95 districts be allowed to use the computerized IEP program at the buy-in rate suggested.

It was moved by Roy Smith, seconded by Larry Lilly that the district of Dieterich, Marshall and Paris # 95 be allowed to participate in the computerized program at the rate suggested by the Director. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

MOVE TO EXECUTIVE SESSION

It was moved by Reggie Clinton, seconded by Jill Rogers that the Executive Board adjourn to executive session to discuss collective bargaining at 9:26 a.m. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

It was moved by Reggie Clinton, seconded by Larry Lilly, that the Executive Board come out of executive session at 10:57 a.m. Roll call vote: Daniel Clasby, yea; Reggie Clinton, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

ADJOURNMENT

It was moved by Reggie Clinton, seconded by Larry Lilly that Executive Board adjourn at 10:59 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant