

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
Monday, August 11, 2008 – 8:30 a.m.

ROLL CALL

Board Present

Roy Smith, Lovington (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Charles Castle (Cumberland County)
Larry Lilly, Mattoon (Coles County)
Daniel Niemerg, Teutopolis (Effingham County)
Jill Rogers, Martinsville (Clark County)
Travis Wilson, Arthur (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Tony Reeley, Associate Director/EIASE
Pam Uptmor, Associate Director/EIASE

Guest Present

Vickie Christman, EIASEA Representative

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guest present was Vickie Christman, EIASEA representative. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

MOVE TO EXECUTIVE SESSION

It was moved by Dan Niemerg, seconded by Chuck Castle that the Executive Board adjourn to executive session to consider a request for a leave of absence without pay for medical reasons at 8:36 a.m. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea, Chuck Castle, yea, Lorraine Bailey, yea; Dan Niemerg, yea; and Sharon Keck, yea.—motion carried.

It was moved by Jill Rogers, seconded by Dan Niemerg , that the Executive Board come out of executive session at 8426 am. All voted aye – motion carried

APPROVE AN UNPAID LEAVE OF ABSENCES

It was moved by Jill Rogers, seconded by Dan Niemerg that the Executive Board approve an Unpaid Leave of Absences for Dianna Hale through November 30, 2008. All voted aye – motion carried.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on July 8, 2008, as presented.
- *Presentation of monthly bills* for July 2008, and the financial statement.
- *Presentation for approval of resignation of personnel:*
 1. D. Michelle Schrock, Teacher/Project HELP
 2. Corletta Bowen, Teacher/TLC-Funkhouser
 3. Amy Wood, Teacher/CTD
 4. Rachel Reed, Teacher Assistant/TLC-Humboldt
- *Field Trips*
 1. 8/22/08 – TLC-H Level A to Charleston Rotary Pool
 2. 8/29/08 – TLC-Funkhouser Level A to Shawn’s Horse Rides/Beecher City.
 3. 8/29/08 – TLC-Humboldt Level A to Fox Ridge State Park/Charleston
 4. 9/5/08 – TLC-Funkhouser Level A to Bogey’s/Terre Haute
 5. 9/5/08 – TLC-Humboldt Level A to Scovil Zoo/Decatur
- *Approval of Leases for Project HELP sites.*
 1. Sullivan Preschool in Sullivan
 2. Former Cowden Elementary School in Cowden
 3. Painted Pony Day Care Center in Marshall
 4. Jarman Center in Tuscola
 5. Ed and Dorothy Ashley in Arcola

It was moved by Larry Lilly, seconded by Chuck Castle that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Niemerg, yea; Travis

Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR’S RECOMMENDATION TO EMPLOY STAFF

The Director recommended the employment of the following staff, along with transfers and change in work status.

1. Geoff Clarkson, Teacher/TLC-Funkhouser
2. Andi Lassar, Teacher/Project HELP
3. Tammy Smith, Teacher/Project HELP
4. Suzanne Alva, Teacher/Project HELP
5. Amanda Bennett, Teacher/Project HELP
6. Severina Cox, Teacher Assistant/Project HELP
7. Nancy Gard, Teacher Assistant/Project HELP
8. Dori Fairbanks, Teacher Assistant/Project HELP
9. Missy Sattler, Teacher Assistant/Project HELP
10. Kristie Fredericks, Teacher/ECE
11. Leah Keck, Teacher Assistant/ECE
12. Lori Eaton, Teacher Assistant/DDC
13. Nancy McGugan, Teacher/CTD (Part-time)
14. Lori Rothroth, Office Assistant/ECE
15. Rebecca Ritchey, Teacher Assistant/TLC-Kansas
16. Verna Smith, Job Coach/SVE

Transfers or change in status.

1. Michael Gann as teacher in TLC-Funkhouser program transfer from Prevocational Department.

It was moved by Jill Rogers, seconded by Dan Niemerg that the Executive Board approve the employment of the above staff as presented, as well as the transfers and/or change in status of employees. Roll call vote: : Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

MEDICAID

The Director advised that he had been talking with TAMES out of Harvey, Illinois regarding Medicaid Administrative Outreach claiming. He recommend that EIASE enter into an agreement with TAMES for Medicaid Administrative claiming for the 2008-2009 school year.

It was moved by Larry Lilly, seconded by Travis Wilson that the Executive Board accept the recommendation of the Director to enter into a contract with TAMES, as presented. Roll call vote:

Dr. Alt also indicated that he had been working on different options to distribute the available funds to EIASE districts. He recommended that the Medicaid Administrative Outreach funds accumulated by EIASE, beyond the amount needed to pay off the building bonds, be distributed to its member districts based upon each districts enrollment in the previous school year, and to distribute any such funds received in the future in the same manner.

It was, however, moved by Dan Niemerg , seconded by Sharon Keck that the Executive Board tabled the recommendation of the Director for the distribution of monies, as presented The Board indicated that they would like a list of different ways to distribute the amount that EIASE has retained.. All voted aye – motion carried.

AFTER SCHOOL TESTING

Due to vacant psychologist positions and a large backlog of referrals due to chronic staff shortages, the Executive Director recommended that the Executive Board approve After School Testing for both Psychologist and Social Workers for the 2008-2009 school year.

It was moved by Roy Smith, seconded by Chuck Castle that the Executive Board approve After School Testing for psychologist and social workers as recommended. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

INDEPENDENT CONTRACTOR

Dr. Alt advised that one of EIASE needs to contract with an independent occupational therapist for the 2008-2009 school year to help supervise some of the certified occupational therapy assistants. He indicated that Sandi Durham, Master Occupational Therapist has entered into a contract with Tori Wilson.

It was moved by Larry Lilly, seconded by Lorraine Bailey that the Executive Board enter into a contract with Tori Wilson, Occupational Therapist, to provide services to EIASE members districts for the 2008-2009 school year as presented. Roll call vote: : Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

BUDGET

The 2008-2009 EIASE Budget was revisited. Dr. Jean Balch, Assistant Director-Business, advised that the budget was placed on display in July. It will be presented at the August 26, 2008 EIASE Governing Board meeting for adoption.

It was moved by Chuck Castle, seconded by Dan Niemerg that the Executive Board approve the budget as presented, and recommend it be forward to Governing Board for adoption. Roll call vote: : Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

ADJOURNMENT

It was moved by Travis Wilson, seconded by Dan Niemerg that Executive Board adjourn at 9:45 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant