

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
January 8, 2008 – 8:30 a.m.

ROLL CALL

Board Present

Roy Smith, Lovington (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Debby Poindexter, Neoga (Cumberland County)
Larry Lilly, Mattoon (Coles County)
Daniel Clasby, Effingham (Effingham County)
Jill Rogers, Martinsville (Clark County)
Travis Wilson, Arthur (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Susan Yeck, Principal/DDC/EIASE
Pam Uptmor, Associate Director/EIASE

Guest Present

Betty Rhea, EIASEA Representative

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guests present were Betty Rhea, EIASEA representative, Susan Yeck, Principal/DDC and Pam Uptmor, Associate Director. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on December 11, 2007, as presented.
- *Presentation of monthly bills* for December 2007, and the financial statement.
- *Presentation for approval of resignation of personnel:*
 1. Kimberly Higgins, Teacher/Project HELP/Arcola effective 12/21/07
 2. Tanille Ulm, Teacher/TLC-Kansas effective 1/5/08
- *Donations*
 1. \$100.00 donation to DDC from the Alpha Upsilon Chapter of Epsilon Sigma Alpha to be used for a Christmas party for the students.
 2. Mattoon Fire Department Operation Sleigh ride:
 - a. A \$40.00 per student donation ($\$40.00 \times 95 = \$3,800.00$). These funds were used to buy Christmas presents for TLC-Humboldt students.
 - b. A pizza party for TLC-Humboldt students and staff on December 19, 2007.
 - c. Fire Chief Randy Myers has also organized a group to offer a two year scholarship to Lake Land College to a graduating senior from either Kansas or Humboldt TLC.
 3. One Stop Copy Shop in Mattoon donated 50 tote bags and 50 caps for use by TLC-Humboldt students.
 4. Dan Radosavlyev of Peoria donated bags of used clothing items collected from North Illinois University students to be used by any TLC-Humboldt students who need them.
 5. \$100.00 from an anonymous donor to the EIASE Autism Team.
- *Field Trips*
 1. 1/12/08 – TLC-Humboldt Level A students to the Sullivan Civic Center.
- *Preschool Screener*
 1. Gaye Powell
- *Approval of Executive Session minutes*
 1. July 10, 2007
 2. October 9, 2007
 3. November 13, 2007
 4. December 11, 2007

It was moved by Larry Lilly, seconded by Dan Clasby that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Clasby, yea; Travis Wilson,

yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR'S RECOMMENDATION TO EMPLOY STAFF

1. Angela Walk - .5 Level I Secretary/Early Childhood effective 1/3/08; replaces Paula Winchester.
2. Jonathan Heatherly – Teacher Assistant/TLC-Kansas effective 1/3/08.
3. Kimberly Newby, Teacher/TLC-Kansas effective 1/3/08; replaces Tanilla Ulm.
4. Cyndi Shockley, Teacher Assistant/TLC-K effective 1/3/08

Transfers or change in status.

1. Del Rae Bridges from .5 FTE Project HELP Teacher/Arcola to 1 FTE Project HELP Teacher/Arcola effective 1/4/08; replaces .5 FTE of Higgins
2. Kelly McDonald-Clarkson from 1 FTE Project HELP Teacher Assistant to .5 FTE Project HELP Teacher/Arcola and .5 FTE Project HELP Teacher Assistant effective 1/4/08; replaces .5 FTE of Higgins
3. Rebecca Hayes from 1 FTE Teacher Assistant/TLC-Kansas to 1 FTE Teacher, TLC-Kansas effective 1/4/08; replaces Stanley and position moved from TLC-Humboldt to TLC-Kansas.

Employment for 2008-2009 school year

1. Kathie Williams, School Psychologist
2. Kendra Schoaff, School Psychologist
3. Amy Miller, School Psychologist

It was moved by Dan Clasby, seconded by Larry Lilly that the Executive Board approve the employment of the above staff as presented, as well as the transfers and/or change in status of employees. Roll call vote: Daniel Clasby, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PSYCHOLOGY AND SOCIAL WORK INTERN POSITIONS FOR 2008-2009

It was recommended by the Director that the Executive Board again establish positions for psychology interns and social work interns. He recommended two psychologist intern positions and two social work intern positions be approved for the 2008-2009 school year.

After discussion it was moved by Jill Rogers, seconded by Roy Smith that the Executive Board approve two (2) psychology intern positions and two (2) social work intern positions. All voted aye – motion carried.

PREPARATION FOR REDUCTION-IN-FORCE

Dr. Alt advised that the Central City case (June 9, 1992 Illinois Supreme Court) requires the Administrative Committee to discuss/bargain the effect of Reduction-In-Force with EIASE's collective bargaining agent (Eastern Illinois Area of Special Education Association/IEA/NEA.)

Dr. Alt recommended that the Administrative Committee order the Executive Director to communicate to the Eastern Illinois Area of Special Education Association/IEA/NEA that the EIASE Executive Board plans on issuing a RIF 60 days prior to the closing of the EIASE school term.

It was moved by Roy Smith, seconded by Debby Poindexter that the Administrative Committee authorize the Executive Director to communicate plans on issuing RIF to EIASEA/IEA/NEA. All voted aye—motion carried.

INDEPENDENT CONTRACTOR

Dr. Alt advised that one of EIASE's occupational therapists is pregnant and is having problems with gestational diabetes. Therefore, EIASE needs to contact an independent contractor for the remainder of the 2007-2008 school year. He indicated that a contract had tentatively been arranged with Jennifer Stine to provide these services. She will provide services for a total of 120 hours at a rate of \$75.00 per hour. She will carry her own liability insurance.

It was moved by Jill Rogers, seconded by Larry Lilly that the Executive Board enter into a contract with Jennifer Stine, Occupational Therapist, to provide services to EIASE members districts for the 2007-2008 school year as presented. Roll call vote: Daniel Clasby, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

MOVE TO EXECUTIVE SESSION

It was moved by Travis Wilson, seconded by Jill Rogers that the Executive Board adjourn to executive session for the purpose of reviewing past executive session minutes at 8:52 a.m. Roll call vote: Daniel Clasby, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Debby Poindexter, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

It was moved by Roy Smith, seconded by Larry Lilly , that the Executive Board come out of executive session at 9:10 a.m. All voted aye – motion carried.

REVIEW OF EXECUTIVE SESSION MINUTES

The Executive Board reviewed the closed executive session minutes of 1/13/92, 11/5/92, 8/12/97, 9/9/97, 10/10/98, 10/13/98, 7/13/99, 8/10/99, 9/14/99, 10/12/99, 4/14/00, 1/09/01, 2/13/01, 10/19/01, 5/14/02, 6/18/02, 7/9/02, 1/13/04, 2/10/04, 3/9/04, 3/22/04, 3/23/04, 4/13/04, 7/13/04, 1/11/05, 3/8/05, 4/12/05, 5/8/05, 5/10/05, 9/11/05, 10/11/05, 2/12/07, 4/10/07, 5/8/07, 6/12/07.

It was moved by Travis Wilson, seconded by Jill Rogers that the Executive Board continue to close all executive session minutes as presented. Therefore, the executive session minutes of 1/13/92, 11/5/92, 8/12/97, 9/9/97, 10/10/98, 10/13/98, 7/13/99, 8/10/99, 9/14/99, 10/12/99, 4/14/00, 1/09/01, 2/13/01, 10/19/01, 5/14/02, 6/18/02, 7/9/02, 1/13/04, 2/10/04, 3/9/04, 3/22/04, 3/23/04, 4/13/04, 7/13/04, 1/11/05, 3/8/05, 4/12/05, 5/8/05, 5/10/05, 9/11/05, 10/11/05, 2/12/07, 4/10/07, 5/8/07, and 6/12/07 will remain closed. All voted aye - motion carried.

ADJOURNMENT

It was moved by Dan Clasby, seconded by Larry Lilly that Executive Board adjourn at 9:12 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant