

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
October 14, 2008 – 9:30 a.m.

ROLL CALL

Board Present

Roy Smith, Lovington (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Charles Castle (Cumberland County)
Larry Lilly, Mattoon (Coles County)
Daniel Niemerg, Teutopolis (Effingham County)
Jill Rogers, Martinsville (Clark County)
Travis Wilson, Arthur (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE

Guest Present

Vickie Christman, EIASEA Representative
Jeff Fritchitch, Altamont Superintendent
Tony Reeley, Associate Director/EIASE

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guests present were Vickie Christman, EIASEA representative, Jeff Fritchitch, Altamont Superintendent and Tony Reeley, Associate Director/EIASE. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on September 11, 2008, as presented.
- *Presentation of monthly bills* for September 2008, and the financial statement.

- *Presentation for approval of resignation of personnel:*

- *Field Trips*
 1. 10/15/08 -Mrs. Dawson’s prevocational students in Mrs. Kubicek’s TLC-Kansas class to Villa Pizza in Charleston to learn about job skills.
 2. 10/17/08 - Ms. Farris’ Lovington Project HELP class to Buxton’s Pumpkin Farm near Sullivan.
 3. 10/17/08 – Mrs. LaFrence’s Okaw Valley Project HELP classes to the Great Pumpkin Patch near Arthur.
 4. 10/17/08 – TLC-Funkhouser level A students to Ballard Nature Center near Altamont.
 5. 10/17/08 – Mrs. Clarkson and Mrs. Edrington’s Tuscola Project HELP classes to the Curtis Apple Orchard near Champaign.
 6. 10/17/08 – Ms. Powell’s DDC class to the Arthur Pumpkin Patch.
 7. 10/22/08 – Mr. Williams TLC-Kansas class to the St. Louis Science Center.
 8. 10/22/08 – TLC-Humboldt level K-6 students to Country Bumpkin Pumpkin Patch near Kansas.
 9. 10/24/08 – TLC-Funkhouser level A students to Traditions Farm near Farina.
 10. 10/24/08 – TLC-Kansas level A students to Will Rogers Theatre in Charleston.
 11. 10/28/08 – Mrs. Kubicek’s TLC-Kansas class to Douglas Hart Nature Center near Mattoon,
 12. 10/31/08 – TLC-Humboldt level A students to Sullivan Civic Center.
 13. 11/7/08 – TLC-Humboldt and TLC-Kansas level A students to Will Rogers Theatre in Charleston.
 14. 11/7/08 – TLC-Funkhouser students to Shawn’s Horse Rides near Beecher City.

- *Presentation for approval of resignation of personnel:*
 1. Michelle Eller – Physical Therapy Assistant

- *Presentation for dismissal of personnel:*
 1. Amber Parker under 90 day probationary employment.

It was moved by Dan Niemerg, seconded by Lorraine Bailey that the Executive Board approve the Consent Agenda as presented. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea; Chuck Castle, yea; Lorraine Bailey, yea; Dan Niemerg, yea; Sharon Keck, yea – motion carried.

PRESENTATION OF DIRECTOR'S RECOMMENDATION TO EMPLOY STAFF

The Director recommended the employment of the following staff.

1. Amber Parker – 1:1 aide for a student at TLC-Funkhouser (effective 9/22/08)

It was moved by Roy Smith, seconded by Larry Lilly that the Executive Board approve the employment of the above staff as presented. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea; Chuck Castle, yea; Lorraine Bailey, yea; Dan Niemerg, yea; Sharon Keck, yea – motion carried.

DIRECTOR'S PRESENTATION OF OCCUPANCY PERMIT APPLICATIONS

The Director recommended that the three (3) Occupancy Permit applications for temporary facilities be approved. He indicated that all three locations had been inspected by architects.

1. Modular Building at TLC-Kansas
2. Rented building for Project HELP - Cowden-Herrick
3. Rented building for Project HELP – Tuscola

It was moved by Larry Lilly, seconded by Travis Wilson that the Executive Board approve the Occupancy Permits for TLC-Kansas, Project HELP – Cowden-Herrick and Project HELP – Tuscola at presented. All voted aye – motion carried.

DIRECTOR'S PRESENTATION OF THE ARCHITECT REPORT FOR THE EASTERN ILLINOIS AREA OF SPECIAL EDUCATION MAIN BUILDING

Dr. Alt indicated that he had contact the Upchurch Group of Mattoon to inspect the roof at the Main EIASE location, as requested at the September Board Meeting. He explained the issues and concerns within a ten (10) year timeline.

It was moved by Roy Smith, seconded by Jill Rogers that the Executive Board approve Item one (1), two (2) and three (3) listed on the repairs mentioned by the Architect. All voted aye – motion carried

INDEPENDENT CONTRACTOR

Dr. Alt advised that one of EIASE's physical therapists is pregnant and is going on maternity leave beginning some time around October 27, 2008. . He stated that we would need to contract an independent contractor during the period she is on leave. Dr. Alt indicated that one contract had tentatively been arranged with Martha Williams and another with Theresa Buck to provide these services. Martha will provide services for a total of 28 hours per month at a rate of \$60.00 per hour. Ms. Buck will provide 32 hours of service per month at \$55.00 per hour. They will carry their own liability insurance and shall hold EIASE harmless.

It was moved by Dan Niemerg, seconded by Roy Smith that the Executive Board enter into independent contracts with Martha Williams and Theresa Buck to provide services to EIASE members districts as presented. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea; Chuck Castle, yea; Lorraine Bailey, yea; Dan Niemerg, yea; Sharon Keck, yea – motion carried.

DIRECTOR'S PRESENTATION OF LEASE RENEWAL FOR TLC-KANSAS

The Director indicated that the building lease for the Kansas School District for TLC-Kansas has expired. He then explained that a new lease had been drafted for a three year period with slight increase for all three years. He stated that the other terms of the lease remained essentially the same as the previous one.

It was moved by Larry Lilly, seconded by Jill Rogers that the Executive Board approve the new three-year lease for the building housing TLC-Kansas, with space for the modular unit, be approved as presented. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea; Chuck Castle, yea; Lorraine Bailey, yea; Dan Niemerg, yea; Sharon Keck, yea – motion carried.

MEDICAID RETRIEVAL COMPANY

The Director explained that he had written MRC a letter on August 20, 2008 to discontinue services with their agency regarding the Medicaid billing service. He also explained that MRC was contesting the 90 day termination clause and is requiring that EIASE continue services with them through April 2009.

Dr. Alt further explained that he was seeking council on the termination language.

MOVE TO EXECUTIVE SESSION

It was moved by Travis Wilson, seconded by Chuck Castle that the Executive Board adjourn to executive session to discuss collective bargaining, and an unpaid leave of absence for medical reasons at 10:30 a.m. Roll call vote: Travis Wilson, yea; Roy Smith, yea; Jill Rogers, yea; Larry Lilly, yea; Chuck Castle, yea; Lorraine Bailey, yea; Dan Niemerg, yea; Sharon Keck, yea – motion carried.

It was moved by Dan Niemerg, seconded by Travis Wilson, that the Executive Board come out of executive session at 11:23 a.m. All voted aye – motion carried.

UNPAID LEAVE OF ABSENCE FOR MEDICAL REASONS

It was moved by Larry Lilly, seconded by Travis Wilson, that the Executive Board grant Angie Rawlings a leave of absences, without pay, with proper physician's verification that she is unable to perform her job duties. All voted aye – motion carried.

ADJOURNMENT

It was moved by Larry Lilly, seconded by Jill Rogers that Executive Board adjourn at 11:44 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant