

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
April 14, 2009 – 8:30 a.m.

ROLL CALL

Board Present

Roy Smith, Lovington (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Charles Castle (Cumberland County)
Larry Lilly, Mattoon (Coles County)
Daniel Niemerg, Teutopolis (Effingham County)
Jill Rogers, Martinsville (Clark County)
Travis Wilson, Arthur (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Tony Reeley, Associate Director/EIASE
Janet McAlister, Principal/TLC-K/EIASE
Susan Yeck, Principal/DDC/EIASE

Guest Present

Betty Rhea, EIASEA Representative

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Dr. Alt opened the meeting by calling for introduction of guests present at the meeting. Guests present were Betty Rhea, EIASEA representative, Susan Yeck, Principal/DDC/EIASE, Janet McAlister, Principal/TLC-K/EIASE and Tony Reeley, Associate Director/EIASE. Dr. Alt, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on March 10, 2009, as presented, along with the March 10, 2009, Executive Board Meeting Executive Session minutes.
- *Presentation of monthly bills* for March 2009, and the financial statement.
- *Presentation for approval of resignation of personnel:*
 1. Jason Anderson, Teacher Assistant/TLC-H (effective 3/19/09)
- *Field Trips*
 1. 4/17/09 – TLC-Kansas high school students to the Lake Land College cosmetology program.
 2. 4/23/09 – Mrs. Hubbart’s (Charleston) Project HELP class to Douglas Hart Nature Center in Mattoon.
 3. 4/24/09 – Mrs. Fox’s TLC-Kansas class to Morton Park in Charleston.
 4. 4/27/09 – Mrs. Oakley’s (Ashmore) Project HELP class to Douglas Hart Nature Center in Charleston.
 5. 4/30/09 – Mrs. Mathias TLC-Humboldt Pre-voc class to the Staerkel Planetarium in Champaign
 6. 5/1/09 – Mrs. Wettig’s TLC-Humboldt class to the St. Louis City Museum and the Spaghetti Factory restaurant.
 7. 5/1/09 – TLC-Funkhouser Level A student to Shawm’s Horse Rides near Beecher City.
 8. 5/1/09 – TLC-Kansas Level A students to the Scovill Zoo in Decatur.
 9. 5/6/09 – TLC-Kansas Jr. and Sr. High students to the Golconda Job Corp Center.
 10. 5/7/09 – Mrs. Richardson’s TLC-Humboldt class will board the Amtrak train in Mattoon and ride to Champaign. They will have lunch in Champaign and return to TLC-Humboldt.
 11. 5/8/09 – Mr. Coy’s and Ms. Walker’s TLC-Humboldt class will ride the train from Mattoon to Chicago. There they will visit the Ancient Americas exhibit at the Field museum, then see a Cubs game, dine out and return to Mattoon on the train.
 12. 5/8/09 – TLC-Kansas Level A students to Bogey’s in Terre Haute.
 13. 5/8/09 – TLC-Funkhouser Level A students to Bogey’s in Terre Haute.
 14. 5/13/09 - Mrs. Hansen’s preschool Hearing Impaired class to a farm near Neoga.
 15. Mrs. Hawkins and Mrs. Nelson’s a.m. Project HELP classes (Cumberland) to the Douglas Hart Nature Center in Mattoon.
 16. 5/14/09 – Mrs. Hawkins and Mrs. Nelson’s p.m. preschool class (Cumberland) to Douglas Hart Nature Center in Mattoon.
 17. 5/15/09 - TLC-Humboldt Level A students to Fox Ridge State Park near Charleston.
 18. 5/15/09 - Mrs. LaFrence’s Project HELP classes (Okaw Valley) to the Scovill Zoo in Decatur.
 19. 5/15/09 & 5/16/09 -Mrs. Rotramel’s hearing impaired class to Turkey Run State Park.

20. 5/19/09 – Mrs. Kubicek’s TLC-Kansas class to the Tarble Arts Center in Charleston.
21. Mrs. Hansen’s preschool hearing impaired class to Scovill Zoo in Decatur.
22. 5/22/09 – Mrs. Fox’s TLC-Kansas class to Bogey’s in Terre Haute.
23. 5/22/09 & 5/23/09 - Mrs. Wei’s High School hearing impaired class to Turkey Run State Park.
24. 5/27/09 – TLC-Kansas elementary and Jr. High classes to Walnut Point State Park near Oakland.
25. 5/28/09 – TLC-Humboldt High School Students to Walnut Point State Park near Oakland.
26. 5/28/09 – TLC-Kansas high school students (Hayes, Gaines, Newby) to Fox Ridge State Park near Charleston.
27. 5/29/09 – TLC-Kansas High School students to Fox Ridge State Park near Charleston.

- *Approval of Preschool Screener Contract*

1. Robert Waymoth.

- *Approval of Donations.*

1. Sullivan Ace Hardware Store to Mr. Hultz’s TLC-Humboldt class gardening project, a donation of 2 trowels, 2 hoes, 2 rakes, 2 shovels. Total value \$43.02
2. Mr. Jason Anderson, Teacher Assistant at TLC-Humboldt and his wife Danielle, arranged for a donation to TLC-Humboldt elementary students. The donation from Child Care Resource and Referral of Charleston, IL amounted to three hardback reading activity books per student.
3. Mrs. Janet McAlister, Principal of the TLC-Kansas program, donated lumber from her saw mill to the TLC-Humboldt program. The lumber will be used to make a border around the TLC-Humboldt community gardening project.
4. Mr. & Mrs. Rick Ford have donated a Rifton prone stander and a folding walker with tray to the rehabilitation services department of EIASE.

It was moved by Roy Smith, seconded by Chuck Castle that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR'S RECOMMENDATION TO EMPLOY STAFF

The Director recommended the employment of the following staff. The Director also advised that Mr. Orr would be RIFFED at the end of the 2008-2009 school year, as he was employed after the reduction-in-force was placed into effect in February 2009.

1. Nicholas Orr, Teacher Assistant, TLC-Humboldt (effective 3/19/09)

It was moved by Larry Lilly, seconded by Travis Wilson that the Executive Board approve the employment of the above staff as presented, as well as the reduction-in-force at the end of the 2008-2009 school year. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF REVISED FMLA POLICY

Dr. Alt advised that he had prepared language for a mandatory change in the Administrative Regulation 4.1102-1 of the Family and Medical Leave Policy. He indicated that he had compared the language of the proposed policy to that of the PRESS policy issued by the Illinois State Board Association.

It was moved by Dan Niemerg, seconded by Lorraine Bailey that the Executive Board approve the revised Family and Medical Leave policies, as presented. All voted aye – motion carried.

LEASE FOR EFFINGHAM SCHOOL

Dr. Alt advised that the Effingham school district preferred to lease EIASE the East Side School instead of Funkhouser School. He indicated that the lease would be for the 2009-2010 school year.

It was moved by Larry Lilly, seconded by Jill Rogers that the Executive Board approve the lease for the East Side School Building for the 2009-1010 school year. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF RECOMMENDATION OF EIASE WORK RULES

Dr. Alt presented a list of work rules for EIASE employees. He asked for any recommendation for change, or concerns regarding the list he prepared. A proposed set of rules will be presented at the May Executive Board meeting for adoption.

PRESENTATION OF A DRAFT “EIASE WORKLOAD PLAN”

Dr Alt advised that a workload plan document had been developed during meetings involving EIASE administrators and representatives of the employee bargaining unit. (EIASEA/IEA/NEA). He indicated that a final version of the proposal would be presented at the May 2009 Executive Board meeting for adoption.

PRESENTATION OF REASSIGNMENT OF A SCHOOL SOCIAL WORKER

Susan Yeck, principal of the Diagnostic Developmental Center (DDC) presented rationale for the need of a .5 FTE school social worker at the DDC program for the 2009-2010 school year.

Discussion suggested that reassignments could be made within the Social Work Department to allow for a .5 FTE social worker to be housed at the DDC program,

It was moved by Travis Wilson, seconded by Dan Niemerg that the Executive Board approve the reassignment of a .5 FTE school social worker at the DDC/Franklin location. All voted aye – motion carried.

PRESENTATION OF ADDING CELL PHONES TO E-RATE PROPOSAL

Tony Reeley outlined a proposal to add cell phones to the e-rate proposal for use of the administration. After discussion Dr. Alt indicated that he would prepare additional information to present the proposal in the 2009-2010 budget.

MOVE TO EXECUTIVE SESSION

It was moved by Travis Wilson, seconded by Larry Lilly that the Executive Board adjourn to executive session for the purpose of discussing individual employment and individual compensation at 9:25 a.m. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; Charles Castle, yea; Lorraine Bailey, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

It was moved by Larry Lilly, seconded by Dan Niemerg, that the Executive Board come out of executive session at 10:07 a.m. All voted aye – motion carried.

ADJOURNMENT

It was moved by Roy Smith, seconded by Jill Rogers that Executive Board adjourn at 10:08 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant