

**- MINUTES -**  
Executive Board Meeting  
Eastern Illinois Area of Special Education  
June 9, 2009 – 8:30 a.m.

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**ROLL CALL**

**Board Present**

Sharon Keck, Windsor (Shelby County)  
Charles Castle (Cumberland County) PROXY to Rusty Ragon  
Larry Lilly, Mattoon (Coles County) PROXY to James Littleford  
Daniel Niemerg, Teutopolis (Effingham County)  
Jill Rogers, Martinsville (Clark County)

**Board Absent**

Lorraine Bailey, Paris #4 (Edgar County)  
Travis Wilson, Arthur (Douglas County)  
Roy Smith, Lovington (Moultrie County)

**Staff Present**

Michael R. Alt, Executive Director/EIASE  
Ellen Humphrey, Assistant Director-Administration/EIASE  
Jean L. Balch, Assistant Director-Business/EIASE  
Marilyn Shull, Administrative Assistant/EIASE  
Jan Percy, Associate Director/EIASE  
Sandi Durham, Master Occupational Therapist

**Guest Present**

**OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS**

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guests present were Sandi Durham, Master Occupational Therapist and Jan Percy, Associate Director. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

**CONSENT AGENDA**

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on May 12, 2009, as presented.

- *Presentation for approval of minutes* of the executive session meeting of the Board held on May 12, 2009, as presented.
- *Presentation of monthly bills* for May 2009, and the financial statement.
- *Presentation for approval of resignation of personnel:*
  1. Nancy Purdy, Prevocational Coordinator
  2. Regina Atchison, Collaborative Teacher
  3. Kelly Heltsley, Teacher Assistant/Project HELP.
  4. LeAnn Daubs, Administrative Secretary.
- *Presentation for approval of Prevailing wage*

It was moved by James Littleford, seconded by Dan Niemerg that the Executive Board approve the Consent Agenda as presented. Roll call vote: \*James Littleford, Daniel Niemerg, yea; Jill Rogers, yea; \*Rusty Ragon, yea; Sharon Keck, yea-- motion carried.

### **SPECIAL EDUCATION POLICIES AND PROCEDURES**

The Director advised that several change had been made to the Special Education Policies and Procedures. He indicated that that each education entity in Illinois must locally develop behavioral intervention guidelines and procedures.

It was moved by Dan Niemerg, seconded by Jill Rogers that the Executive Board adopt the revised sections 3,4, 10, and 10.5 of the recommended special education policies and procedures to replace those same sections of the policies and procedures that were adopted earlier this school year. All voted aye – motion carried.

### **TENTATIVE BUDGET**

A copy of the DRAFT 2009-2010 EIASE budget was available at the Executive Board meeting. Dr. Alt advised that the Executive Board would review the tentative draft budget during the July meeting. Revisions to the Budget will follow the meeting as well as when EIASE receives additional information from ISBE. It will be placed on public review following the July Executive Board meeting. There will be a final review of the Budget by the Executive Board in August prior to it being finalized by the Governing Board.

### **MOVE TO EXECUTIVE SESSION**

It was moved by Rusty Ragon , seconded by Dan Niemerg that the Executive Board adjourn to executive session to discuss personnel at 9:00 a.m. All voted aye – motion carried

It was moved by James Littleford , seconded by Dan Niemerg, that the Executive Board come out of executive session at 9:44 a.m.. All voted aye – motion carried.

**ADJOURNMENT**

It was moved by Jill Rogers, seconded by Dan Niemerg that Executive Board adjourn at 9:45 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull  
Administrative Assistant