

**- MINUTES -**  
Executive Board Meeting  
Eastern Illinois Area of Special Education  
March 10, 2009 – 9:30 a.m.

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**ROLL CALL**

**Board Present**

Roy Smith, Lovington (Moultrie County)  
Sharon Keck, Windsor (Shelby County)  
Larry Lilly, Mattoon (Coles County)  
Daniel Niemerg, Teutopolis (Effingham County)  
Jill Rogers, Martinsville (Clark County)  
Travis Wilson, Arthur (Douglas County)  
\*PROXY to Chris Long, Kansas (Edgar County)

**Board Absent**

Lorraine Bailey, Paris # 4 (Edgar County)  
Charles Castle (Cumberland County)

**Staff Present**

Michael R. Alt, Executive Director/EIASE  
Ellen Humphrey, Assistant Director-Administration/EIASE  
Jean L. Balch, Assistant Director-Business/EIASE  
Marilyn Shull, Administrative Assistant/EIASE  
Tony Reeley, Associate Director/EIASE  
Susan Yeck, Principal/DDC/EIASE

**Guest Present**

Vickie Christman, EIASEA Representative

**OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS**

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guests present were Vickie Christman, EIASEA representative, Tony Reeley, Associate Director and Susan Yeck, Principal. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

**CONSENT AGENDA**

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on February 10, 2009, as presented.
- *Presentation of monthly bills* for February 2009, and the financial statement.

- *Presentation for approval of resignation of personnel:*
  1. Andy Gaines, Teacher Assistant/TLC-Humboldt (2/6/09)
  2. Dan Reardon, Custodian/DDC-Franklin (2/27/09)
  3. Kendra Shoaff, School Psychologist (6/29/09)
- *Field Trips*
  1. 3/19/09 – TLC Kansas Level A students to Terre Haute Extreme Laser Tag.
  2. 3/13/09 – TLC-Funkhouser to Isaacs Family Fun in Mattoon.
  3. 3/19/09 – TLC-Funkhouser, TLC-Humboldt, and TLC-Kansas SVE students to EIU construction trades expo.
  4. 3/24/09 – TLC-Funkhouser Level A students to Ballard Nature Center near Altamont.
  5. 3/27/09 – TLC-Kansas Level A students to the Will Rogers Theater in Charleston.
  6. 3/27/09 – TLC-Humboldt Level A students to the Sullivan Civic Center.
  7. 3/31/09 – TLC-Humboldt SVE students to Salisbury Church in Charleston to a high school career day hosted by the regional transition committee.
  8. 4/3/09 – TLC-Funkhouser Level A students to Shawn’s Horse Rides near Beecher City.
- *Presentation for approval of the executive session minutes of the February 10, 2009 meeting.*

It was moved by Travis Wilson, seconded by Jill Rogers that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; (Proxy) Chris Long, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

**PRESENTATION OF DIRECTOR’S RECOMMENDATION TO BUDGET TWO SOCIAL WORKER INTERNS FOR THE 2009-2010 SCHOOL YEAR**

The Director recommended that the Executive Board approve two social work intership positions for the 2009-2010 school year.

It was moved by Roy Smith, seconded by Dan Niemerg that the Executive Board approve two social work intership positions for the 2009-2010 school year, as presented. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; (Proxy) Chris Long, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

**PRESENTATION OF DIRECTOR’S RECOMMENDATION TO EMPLOY ADDITIONAL VISION TEACHER**

Dr. Alt submitted statistics from the Vision Department supporting the need for additional staff to provide additional services. He recommended that the Board approve increasing teaching staff by .5 FTE and adding a .5 FTE Orientation & Mobility instructor, to eliminate the need of purchasing services through an arrangement with the Urbana School District.

It was moved by Roy Smith, seconded by Dan Niemerg that the Executive Board of Eastern Illinois Area of Special Education recommend the addition of a .5 FTE Vision. Teacher and .5 FTE Orientation & Mobility instructor for the 2009-2010 school year. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; (Proxy) Chris Long, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

### **PLANS FOR RECRUITING A NEW EXECUTIVE DIRECTOR**

Dr. Alt indicated that his office was in the process of preparing a recruiting brochure for the position of Executive Director for the 2010-2011 school year.

Deadline for the following actions were submitted as a guideline:

Posting of the Position of Executive Director in April 2009

Distribution of Brochures at IAASE conference end of April 2009

Deadline for application – 6/15/09

Select candidates from application to interview – end of June

Interviews – July

Search Committee will announce their recommendation at the 8/11/09 meeting

Recommendation of candidate at the 8/25/09 Governing Board Meeting

### **MOVE TO EXECUTIVE SESSION**

It was moved by Chris Long, seconded by Jill Rogers that the Executive Board adjourn to executive session for the purpose of individual performance review at 10:07 a.m. Roll call vote: Daniel Niemerg, yea; Travis Wilson, yea; Jill Rogers, yea; Larry Lilly, yea; (Proxy) Chris Long, yea; Roy Smith, yea; Sharon Keck, yea-- motion carried.

It was moved by Dan Niemerg, seconded by Larry Lilly, that the Executive Board come out of executive session at 10:55 a.m. All voted aye – motion carried.

### **ADJOURNMENT**

It was moved by Chris Long, seconded by Larry Lilly that Executive Board adjourn at 10:57 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull  
Administrative Assistant