

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
November 10, 2009 – 8:45 a.m.

ROLL CALL

Board Present

Sharon Keck, Windsor (Shelby County)
Charles Castle, Neoga (Cumberland County)
Jim Littleford, Charleston (Coles County)
Daniel Niemerg, Teutopolis (Effingham County)
Dee Scott, Casey-Westfield (Clark County)

Board Absent

Travis Wilson, Arthur (Douglas County)
Joel Hackney, Okaw Valley (Moultrie County)
Lorraine Bailey, Paris #4 (Edgar County)

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Tony Reeley, Associate Director/EIASE

Guest Present

Susan Harding, Special Education Director of Services, MCSD # 2

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guests present were Tony Reeley, Associate Director/EIASE, and Susan Harding, Special Education Director of Services, Mattoon Community Unit School District # 2. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on October 13, 2009, as presented.
- *Presentation of monthly bills* for October 2009, and the financial statement.

- *Presentation for approval of resignation of personnel:*
 1. Penny Sly, Teacher Assistant, HI (effective 10/16/09)
 2. Sara Thomas, Technology Secretary (effective 10/31/09)
- *Field Trips*
 1. 11/13/09 – TLC-Kansas Level A students to EIU bowling lanes.
 2. 11/18/09 – Ms. Newby’s TLC-Kansas class to Yoder’s Kitchen Restaurant in Arthur.
 3. 11/19/09 - Mrs. Shirley’s TLC-Kansas class to Yoder’s Kitchen Restaurant in Arthur.
 4. 11/20/09 – TLC-Kansas Level A students to the Sullivan Civic Center.
 5. 11/14/09 – TLC-FS Level A students to the Shawn’s Horse rides near Beecher City.
 6. 12/4/09 – TLC-FS Level A students to the Isaak’s Family Fun in Mattoon.
 7. 12/8/09 – TLC-FS 12th grade students to visit the campus of Olney Central College.
 8. 12/17/09 – Ms. Hansen’s Early Childhood HI class to Mattoon McDonalds and Cross County Mall.
- *Donations.*
 1. Several items donated to TLC-Humboldt from the Sarah Bush Lincoln Health Center.
- *Approval of Executive Session Minutes*
 1. Approval of the executive session minutes for the October 13, 2009 Executive Board Meeting.

It was moved by Dan Niemerg, seconded by Larry Lilly that the Executive Board approve the Consent Agenda as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Jim Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR’S RECOMMENDATION TO EMPLOY STAFF

The Director recommended the employment of the following staff.

1. Michelle Strong, Level IV Secretary – Business Office effective 12/1/09.
2. Diane Halsey, Aide / HI effective 11/11/09.

It was moved by Dan Niemerg, seconded by Dee Scott that the Executive Board approve the employment of the above staff, as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Jim Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

LEAVE OF ABSENCE WITHOUT PAY

Dr. Alt indicated that Shelli Cotton, Teacher Assistant in the TLC – Fresh Start Program, has been studying for a degree in special education. She is requesting an intermittent leave of absences, as the classes to fulfill her degree are only offered during the day. Her classes are held on Tuesday and Thursday during the second semester of the current school year.

It was moved by Dan Niemerg, seconded by Dee Scott that the Executive Board approve the Leave of Absence for Shelli Cotton, on an intermittent basis. She will be allowed to attend classes at a University on Tuesday and Thursday for the 2nd semester of the 2009-2010 school year, to enable her to fulfill her classes in order for her to teach special education. All voted aye – motion carried.

SERVICE AGREEMENT

The Director advised that Fairbanks, LLC has forwarded a Service Agreement for Medicaid Administrative Outreach claims. He indicated that if EIASE does not sign the agreement they cannot participate in any fashion.

Dr. Alt recommended that the Executive Board approve the Medicaid Claiming Service Agreement with Fairbanks, LLC, as presented.

It was moved by Chuck Castle, seconded by Dee Scott, that the Executive Board enter into an agreement with Fairbanks, LLC to administer the Medicaid Administrative Outreach claiming. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Jim Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

MOVE TO EXECUTIVE SESSION

It was moved by Chuck Castle, seconded by Dan Niemerg that the Executive Board adjourn to executive session to discuss individual compensation at 9:02 a.m. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Jim Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

It was moved by James Littleford, seconded by Dan Niemerg, that the Executive Board come out of executive session at 9:11 a.m. All voted aye – motion carried.

ADJOURNMENT

It was moved by Dan Niemerg, seconded by Chuck Castle that Executive Board adjourn at 9:12 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant