

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
April 13, 2010 – 8:30 a.m.

ROLL CALL

Board Present

Joel Hackney, Okaw Valley (Moultrie County)
Sharon Keck, Windsor (Shelby County)
Charles Castle, Neoga (Cumberland County)
Daniel Niemerg, Teutopolis (Effingham County)
Dee Scott, Casey-Westfield (Clark County)
Lorraine Bailey, Paris #4 (Edgar County)

Board Absent

Travis Wilson, Arthur (Douglas County)
Jim Littleford, Charleston (Coles County)

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Tony Reeley, Associate Director/EIASE
Laura Shull, Associate Director/EIASE
Pam Uptmor, Associate Director/EIASE
Jan Percy, Associate Director/EIASE

Guest Present

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Dr. Alt opened the meeting by calling for introduction of guests present at the meeting. Guests present were Tony Reeley, Associate Director, Laura Shull, Associate Director, Pam Uptmor, Associate Director, Jan Percy, Associate Director. Dr. Alt, Director, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the special meeting of the Board held on March 31, 2010, as presented.

- *Presentation of monthly bills* for March 2010, and the financial statement.
- *Presentation for approval of resignation of personnel:*
 1. Eric Beckley, COTA effective April 2, 2010.
- *Field Trips*
 1. 4/16/10 – TLC-Kansas High School and Jr. High Level A & B students to Lake Land College in Mattoon to attend a 3 hour presentation on dating violence.
 2. 4/23/10 – TLC-Humboldt level A students to the Sullivan Civic Center.
 3. 4/23/10 – TLC-Kansas level A high school girls to Cato's in Mattoon. (Taking girls to shop for new clothes using gift certificated donated by Cato's.)
 4. 5/6/10 – Mrs. Shirley's TLC-Kansas Jr. High class to Springfield to see State Capitol, Lincoln's home and tomb. (State Constitution Unit).
 5. 5/12/10 – DDC Jr. High class to Monticello Railroad Museum.
 6. 5/12/10 – Mrs. Walkers TLC – Humboldt 4th-6th grade class to Walnut Point State Park near Oakland.
 7. 5/13/10 – TLC-Kansas graduating Seniors (1) to Six Flags Amusement Park near St. Louis.
 8. 5/13/10 – TLC-Fresh Start Level A students to the St. Louis Science Center.
 9. 5/25/10 – TLC-Kansas elementary and Jr. High students to Walnut Point State Park.
 10. 5/26/10 – TLC-Kansas High School students to Fox Ridge State Park near Charleston.
 11. 5/27/10 – TLC-Kansas High School students to Fox Ridge State Park.
- *FOIA Requests*
 1. Ellen Humphrey – Copies of any letters between EIASE and TRS regarding a flexible benefits plan for administrators from 2005 to present.
- *Donations*
 1. Double door refrigerator with ice maker to the TLC-Humboldt from Rebecca Miller, Teacher Assistant/TLC-Humboldt.
 2. 4 X 6 foot flag donated by Rural King to the DDC Program

It was moved by Chuck Castle, seconded by Joel Hackney that the Executive Board approve the Consent Agenda, as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Charles Castle, yea; Joel Hackney, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR'S RECOMMENDATION FOR STATUS CHANGE OF STAFF

The Director recommended the employment status change for the following staff:

1. Toni Eyer, COTA be increased by an additional 10 days for the 2009-2010 school year to cover the workload of Mr. Beckley, who resigned effective 4/2/10. (Ms. Eyer's contract for the 2010-11 school year will be increased from .60 FTE to 1.0 FTE.)
2. Kim Fonner's contract be rearranged to transfer 32 days of her scheduled Autism time to be assigned to the Rehabilitation program.

It was moved by Dan Niemerg, seconded by Chuck Castle that the Executive Board approve the status change of the two (2) above employees, as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; Charles Castle, yea; Joel Hackney, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF ADMINISTRATIVE REGULATION REGARDING SERVICE ANIMALS

Dr. Alt presented a regulation which was proposed by EIASE Associate Director Tony Reeley; EIASE *Administrative Regulation 3.700 – 97 service Animals for Staff and Students in the Districts*. Dr. Alt indicated that the administrative regulation calls for a staff member or parent(s) to request permission to have a service animal on school property. It requires that schools be supplied with an explanation of why the person needs a service animal. It also requires that the animal be properly trained, vaccinated and under the direction of a qualified handler. The owner of the animal must also provide proof of liability insurance in an amount specified by EIASE and indemnifies EIASE and its member districts from any harm caused by the animal.

Dr. Alt recommended that this item be a discussion item, with the intention of approving it at the May 11, 2010 Executive Board meeting, pending an opportunity to have it reviewed by the EIASE attorney.

LEAVE OF ABSENCE WITHOUT PAY

Dr. Alt indicated that Michelle King, Teacher Assistant at the DDC Program, has been working to obtain her special education teaching degree at EIU. She has requested a leave of absence for the 2010-2011 school year in order to complete her few remaining courses that are only offered during the day, and also to fulfill her student teaching requirements.

It was moved by Dee Scott, seconded by Chuck Castle that the Executive Board approve the Leave of Absence for Michelle King for the 2010-2011 school year to enable her to complete her remaining courses and to fulfill her requirements of student teaching. All voted aye – motion carried.

REPORT ON CONSULTANTS RECOMMENDATIONS

Associate Director, Tony Reeley, distributed a handout titled *Evaluation of the Eastern Illinois Area of Special Education Cooperative* presented by Mr. Bob Fennema and Dr. Margie Jobe. This evaluation was conducted during the period of August through December of 2008. Mr. Reeley then made a presentation to the Board reporting the status of activities regarding the consultants report. He outlined the recommendations from the consultants and reported the progress or implementation of each specific area of focus.

Mr. Reeley then asked for direction from the Board on how they would like EIASE to proceed in certain areas cited, to best assist the districts.

MOVE TO EXECUTIVE SESSION

It was moved by Dan Niemerg, seconded by Chuck Castle that the Executive Board adjourn to executive session for the purpose of discussing individual compensation at 9:32 a.m. All voted aye – motion carried.

It was moved by Dan Niemerg, seconded by Chuck Castle that the Executive Board adjourn for a recess at 11:19 a.m. All voted aye – motion carried.

It was moved by Dee Scott, seconded by Chuck Castle that the Executive Board reconvene at 11:57 a.m. All voted aye – motion carried.

It was moved by Dan Niemerg, seconded by Chuck Castle, that the Executive Board come out of executive session at 11:59 a.m. All voted aye – motion carried.

PRESENTATION OF REQUEST FOR SALARY RE-DIRECTION

It was moved by Dan Niemerg, seconded by Dee Scott, that the Executive Board deny the request to move monies paid toward health insurance benefits of administrators to creditable earnings for TRS Reporting; that a copy of that directive be sent to Ellen Humphrey and Pam Uptmor, and that the directives be made a part of these minutes. All vote aye – motion carried.

ADJOURNMENT

It was moved by Dan Niemerg, seconded by Chuck Castle that Executive Board adjourn at 11:59 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant