

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
February 9, 2010 – 8:30 a.m.

ROLL CALL

Board Present

Sharon Keck, Windsor (Shelby County)
Charles Castle, Neoga (Cumberland County)
Jim Littleford, Charleston (Coles County)
Daniel Niemerg, Teutopolis (Effingham County)
Dee Scott, Casey-Westfield (Clark County)

Board Absent

Joel Hackney, Okaw Valley (Moultrie County)
Travis Wilson, Arthur (Douglas County)
Lorraine Bailey, Paris #4 (Edgar County)

Staff Present

Michael R. Alt, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Marilyn Shull, Administrative Assistant/EIASE
Laura Shull, Associate Director/EIASE
Mary Nan Zimmer, Principal/EIASE
Matt Ogle, Technical Coordinator/EIASE

Guest Present

Betty Rhea, EIASEA Representative

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Ms. Keck opened the meeting by calling for introduction of guests present at the meeting. Guest present were Betty Rhea, EIASEA representative, Laura Shull, Associate Director, Mary Nan Zimmer, Principal/ECE and Matt Ogle, Technical Coordinator. Ms. Keck, Chairman, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on January 12, 2010, as presented.
- *Presentation of monthly bills* for January 2010, and the financial statement.
- *Presentation for approval of donations:*
 1. Various Christmas donations earmarked for the Fresh Start Treatment & Learning Center for Christmas 2009 in an estimated amount of \$3,570.
 2. Various Christmas donations earmarked for the Kansas Treatment and Learning Center for Christmas 2009 in an estimated amount of \$1,315.00
 3. Various Christmas donations earmarked for the Humboldt Treatment and Learning Center for Christmas 2009 in an estimated amount of \$8,095.

It was moved by Dan Niemerg, seconded by Chuck Castle that the Executive Board approve the Consent Agenda, as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; James Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

PRESENTATION OF DIRECTOR’S RECOMMENDATION TO APPROVE THE FOIA REPORT

The Director recommended that the following Freedom of Information Requests be approved by the Executive Board.

1. From Robert Humphrey of Hattiesburg, MS a request for annual salary of Virginia Ellen Humphrey for the years 2002-2009.
2. From Steven J. Belchik of Springfield, IL representing Oce North America a request for copies of all current copier agreements and leases.
3. From Virginia Ellen Humphrey requested a copy of her contracts from the 1999-2000 school year to present.

Your Director recommends that the Executive Board approve the FOIA report, as presented.

It was moved by Dee Scott, seconded by Chuck Castle that the FOIA report be approved presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; James Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

REDUCTION-IN-FORCE

The Executive Board was presented six (6) resolutions to reduce the number of staff for the 2010-2011 school year because of sound educational and financial planning due to the uncertainties of student enrollment and funding. Dr. Alt’s report suggested that the

Executive Board recommend to the Governing Board the six (6) resolutions as presented. The resolutions were to reduce staff as follows:

Resolution Reference to the Non-Renewal of Non-tenured Certificated Personnel due to lack of highly-qualified teacher status:

1. Rebecca Hayes – Teacher. K/TLC
2. Geoffrey Clarkson – Teacher, FS/TLC
3. Michael Gann –Teacher FS/TLC

Resolution Reference to the Non-Renewal of Non-tenured Certificated Personnel due to uncertainty of funding:

1. Tiffany Richter - .5 FTE School Counselor
2. Wendy Wright - .5 FTE Teacher Project HELP & .5 Teacher ECE
3. Suzanne Stevens – Teacher, Project HELP
4. Del Rae Bridges – Teacher, Project HELP
5. Amy Durdel – Teacher, Project HELP
6. Tammy Smith- Teacher, Project HELP
7. Amanda Bennett – Teacher, Project HELP
8. Andrea Lassor – Teacher, Project HELP
9. Suzanne Alva – .5 FTE Teacher, Project HELP & .5 Teacher ECE
10. Danielle Storm – Teacher, Project HELP
11. James McCormick, Prevocational Coordination
12. Kim Deschamps – School Counselor / KTLC
13. Bonnie K. Hanley - .5 FTE School Psychologist
14. Dulcy Dawson – Prevocational Coordinator/SVE

Resolution Reference to the Reduction-In-Force of Tenured Certificated Personnel due to uncertainty of funding:

1. Laura Dunn – Teacher, Model Parental Trainer
2. Jill Brown – Teacher Project HELP
3. Joann Sheehan – Teacher Project HELP
4. Margie A. Eadie – Developmental Screener
5. Shari L Porter – Parent Coordinator, Project HELP
6. Kimberly Storm – Teacher, Project HELP
7. Leona McKittrick – Teacher, Project HELP
8. Melinda A. Edrington – Teacher, Project HELP
9. Ginny D. Hubbartt – Teacher, Project HELP
10. Elizabeth Day – Teacher Coordinator, Project HELP
11. Pamela J. Storm, Teacher, Project HELP
12. Laura LaFrence – Teacher, Project HELP
13. Pamela Ramage, Developmental Screener, ECE
14. Deborah A. Oakley – Teacher, Project HELP
15. Ronda Lowell – Teacher, Project HELP

16. Jennifer Mast – Teacher, Project HELP
17. Kelly McDonald-Clarkson – Teacher, Project HELP
18. Elizabeth A. Smothes, Teacher, Project HELP.

Resolution Reference to the Reduction-In-Force of Classified Salaried employees.

1. Elizabeth K. Waggoner, Project HELP
2. Michelle Schnepfer, Model Parental Trainer, Project Beginning Steps

Resolution Reference to the Reduction-In-Force of Classified Hourly employees.

1. Diane K. Halsey - .5 Teacher Assistant, Hearing Impaired
2. Janess Bishop - .5 Teacher Assistant, Project HELP
3. Karmen Rowe - .5 Teacher Assistant, Project HELP
4. Luanna Dragavon - .5 FTE Teacher Assistant, Project HELP
5. Steele, Steven, Teacher Assistant, FS/TLC
6. Kelly Bingman - Teacher Assistant, FS/TLC
7. Seth Humphrey, Teacher Assistant, DDC
8. Kayla Kusterman, Teacher Assistant. Project HELP
9. Tara Burns, Teacher Assistant, Project HELP
10. Amy Cleeton, Teacher Assistant, Project HELP
11. Jason Anderson – Teacher Assistant , H/TLC
12. Kristen Rowley – Teacher Assistant, FS/TLC
13. Nicholas T. Orr, Teacher Assistant, H/TLC
14. Rebecca L. Ritchey – Teacher Assistant, K/TLC
15. Nancy Meyer, Teacher Assistant, FS/TLC
16. Lisa Norman – Teacher Assistant. SVE
17. Jermaine High – Teacher Assistant, H/TLC
18. Michael Holt – Teacher Assistant, H/TLC
19. Missy Hampton, Teacher Assistant, Project HELP
20. Nancy Gard, Teacher Assistant, Project HELP
21. Severina Cox, Teacher Assistant, Project HELP
22. Lori Eaton, Teacher Assistant, DDC
23. Judith Hutton – Teacher Assistant, DDC
24. Cindy Calhoun – Teacher Assistant, K/TLC
25. Angel Goble – Teacher Assistant, Project HELP
26. Michelle L. Smock – Teacher Assistant, Pre-Voc
27. Justin Milchman – Teacher Assistant, TS/TLC
28. Kevin Wiedman – Teacher Assistant, F/TLC
29. April Hardiek, Teacher Assistant, F/TLC
30. Sarah Ritchey – Teacher Assistant, K/TLC
31. Cody M. Hammond – Teacher Assistant, K/TLC
32. Susan L. Cunningham – Teacher Assistant, H/TLC
33. Lisa J. Garrett - Teacher Assistant DDC
34. Regina E. Beals – Teacher Assistant ,HI

35. Victoria Brady, Teacher Assistant, Project HELP
35. Deborah L. Watson – Teacher Assistant, Project HELP
37. Carrie Brian-Miller – Teacher Assistant, Project HELP
38. Adam H. Hoene – Teacher Assistant, K/TLC
39. Tracie A. Ledbetter - Teacher Assistant, Project F/TLC
40. Derrick W. Harris – Teacher Assistant, K/TLC
41. Brooke L. Goldsberry – Teacher Assistant, K/TLC
42. Chad Hall – Teacher Assistant, H/TLC
43. Luzetta Veach – Level I Secretary
44. Lori Wilson, Level II Secretary
45. Rose Smith, Level I Secretary
46. Elaine Stuckey, Level II Secretary
47. Lori Rothrock, Office Assistant, Project HELP
48. Amy Morgan - .5, Level II Secretary & .5 Teacher Assistant, Project HELP
49. John A. Connor – .0825 FTE Custodian, Project HELP

Resolution Reference to the Reduction-In-Force in employment status of the following certified employee for the 2010-2011 school year.

1. Robert D. Edwards, Adapted P.E. teacher from 1.FTE to .5 FTE.

It was moved by Dan Niemerg, seconded by Dee Scott that the Executive Board recommend the reduction in employment listed in the above six (6) resolutions to the Governing Board as presented. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; James Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

LEAVE OF ABSENCE WITHOUT PAY

Dr. Alt indicated that Shelli Cotton, Teacher Assistant at Fresh Start TLC in Effingham, has been studying for a degree in special education. She has requested a leave of absences, without pay, for the 2010-2011 school year in order to fulfill her required practicum classes and student teaching requirements.

It was moved by James Littleford, seconded by Chuck Castle that the Executive Board approve the Leave of Absence for Shelli Cotton to enable her to fulfill her requirements of student teaching. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; James Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

REVISIONS TO THE JOINT AGREEMENT DOCUMENT

Dr. Alt advised that there are proposed changes to the Joint Agreement Document. He indicated that the changes in language are compelled by recent legislation, namely PA96-0783 and 96-0769. He indicated that the changes primarily pertain to member districts withdrawal from EIASE or dissolution of EIASE and disposal of assets.

It was moved by Chuck Castle, seconded by Dan Niemerg that the Executive Board be that the changes to the Joint Agreement Document be approved as presented, and recommended to the Governing Board at it's next meeting. This meeting is scheduled from February 16, 2010.

The Director also advised that he would discuss with the Governing Board, the need to change language in the Joint Agreement to change the service election date from February 15 each year to February 1 each year to allow adequate time for reduction in force options.

TECHNOLOGY PLAN

Dr. Alt indicated that EIASE needs to submit its new three-year technology plan for review by March 1, 2010.

It was moved by James Littleford seconded by Chuck Castle, that the Executive Board approve the new three-year technology plan, as presented. All voted aye – motion carried.

MOVE TO EXECUTIVE SESSION

It was moved by James Littleford, seconded by Dan Niemerg that the Executive Board adjourn to executive session to discuss potential litigation and employment of Individual personnel at 9: 35a.m. Roll call vote: Daniel Niemerg, yea; Dee Scott, yea; James Littleton, yea; Chuck Castle, yea; Sharon Keck, yea-- motion carried.

It was moved by James Littleford, seconded by Dan Niemerg, that the Executive Board come out of executive session at 10:12 a.m. All voted aye – motion carried.

ADJOURNMENT

It was moved by Dee Scott, seconded by Dan Niemerg that the Executive Board adjourn at 10:13 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull
Administrative Assistant