

**- MINUTES -**  
Executive Board Meeting  
Eastern Illinois Area of Special Education  
September 13, 2010 – 8:30 a.m.

---

**ROLL CALL**

**Board Present**

Joel Hackney, Okaw Valley CU #302 (Moultrie County)  
Sharon Keck, Windsor CU # 1 (Shelby County)  
Rusty Ragon, Cumberland CU #77 (Cumberland County)  
\*Larry Lilly **proxy for** Jim Littleford, Charleston CU # 1 (Coles County)  
Jeff Fritchitch, Altamont CU #10 (Effingham County)  
Dee Scott, Casey-Westfield #C-4 (Clark County)  
Jean Chrostoski, Arcola CU #306 (Douglas County)  
Lorraine Bailey, Paris #4 (Edgar County)

**\*Proxy**

**Board Absent**

**Staff Present**

Tony L. Reeley, Executive Director / EIASE  
Ellen Humphrey, Assistant Director-Administration / EIASE  
Jean L. Balch, Assistant Director-Business / EIASE  
Marilyn Shull, Administrative Assistant / EIASE  
Pam Uptmor, Associate Director / EIASE  
Susan Yeck, Principal / DDC / EIASE

**Guest Present**

Betty Rhea, EIASEA Representative

**OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS**

Mr. Reeley opened the meeting by calling for introduction of guests present at the meeting. Guests present were Betty Rhea, Pam Uptmor, and Susan Yeck. Mr. Reeley, Director, asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

**CONSENT AGENDA**

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for approval of minutes* of the regular meeting of the Board held on September 13, 2010, as presented.

- *Presentation of monthly bills* for September 2010, and the financial statement.
  
- *Presentation for approval of resignation of personnel:*
  1. Tara Burns, Teacher Assistant / Pre-K
  2. Nancy Guard, Teacher Assistant / Pre-K
  3. Kayla Kusterman, Teacher Assistant / Pre-K
  4. Amy Cleeton, Teacher Assistant / Pre-K
  5. Janess Bishop, Teacher Assistant /Pre-K
  6. Carrie Brian-Miller, Teacher Assistant / Pre-K
  7. Severina Cox, Teacher Assistant / Pre-K
  8. Luanna Dragovan (.5 FTE), Teacher Assistant / Pre-K
  9. Kristen Rowley, Teacher Assistant / TLC-FS
  10. Janie Brown, Teacher Assistant / TLC-FS
  11. Ray Bush, Job Coach / SVE
  12. Debbie Oakley, Teacher / Pre-K
  13. Christy Banning, Teacher Assistant / Pre-K
  14. Amy Morgan (.5 FTE) – Secretary ECSE and (.5 FTE) Teacher Assistant (
  
- *Field Trips*
  1. 9/3/10 – TLC-Fresh Start to Ballard Nature Center in Altamont, IL.
  2. 9/10/10 – TLC-Kansas to Fox Ridge in Charleston, IL.
  3. 9/24/10 – TLC-Fresh Start to Shawn’s Horse Rides in Beecher City, IL.
  4. 9/24/10 – TLC-Kansas to Morton Park in Charleston, IL.
  5. 10/1/10 – ECE to The Great Pumpkin Patch in Arthur, IL.
  6. 10/1/10 – DDC to the Great Pumpkin Patch in Arthur, IL.
  
- *EIASE Administrator Compensation Report*  
The Governor of the State of Illinois signed PA 96-0434 which requires that prior to October 1, 2010 a report of EIASE’s Administrator’s prior year compensation and benefits, be given to the Executive Board for review and approval.

It was moved by Jean Chrostoski, seconded by Joel Hackney that the Executive Board approve the Consent Agenda, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

## **PRESENTATION OF DIRECTOR'S RECOMMENDATION TO EMPLOY STAFF**

The Director recommended the employment of the following staff.

1. Andy Gaines, Teacher Assistant / TLC-Humboldt (1 FTE) effective 8/20/10.
2. Jeremy Henson, Teacher Assistant / TLC-Humboldt (1 FTE) effective 8/19/20.
3. Pat Stapleton, Teacher /APE (.5 FTE) effective 8/13/10.
4. Roberta Kennedy, Job Coach / SVE (1 FTE) effective 8/30/10
5. Erin Kanouse, Teacher / VI (1 FTE) effective 9/13/10.
6. Mary Beth Chaney, Secretary/ ECSE (.5 FTE) effective 8/20/10.

It was moved by Lorraine Bailey, seconded by Rusty Ragon, that the Executive Board approve the employment of the above staff, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

## **PRESENTATION OF DIRECTOR'S RECOMMENDATIONS TO RECALL TEACHER FOR 2010-2011 SCHOOL YEAR**

The Director advised that since August, 2010, member districts have opened another 1.5 Pre-K classrooms, and there was one resignation of a Pre-K teacher.

He recommended recalling the following people to fill Pre-K classrooms.

1. Ronda Lowell, Teacher / Pre-K (1 FTE). Mrs. Lowell was recalled to .5 FTE at the August Board meeting and, due to another classroom opening up she was recalled to (1FTE) effective 8/13/10.
2. Jennifer Mast, Teacher / Pre-K (1 FTE) effective 8/13/10.
3. Amy Durdel, Teacher / Pre-K (1 FTE) effective 8/13/10.

It was moved by Larry Lilly, seconded by Jeff Fritchtnitch that Ronda Lowell, Jennifer Mast and Amy Durdel be recalled to 1 FTE for the 2010-2011 school year, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

## **PRESENTATION OF DIRECTOR'S RECOMMENDATIONS TO RECALL TEACHER ASSISTANTS FOR 2010-2011 SCHOOL YEAR**

The Director recalled that EIASE has RIF'd several teacher assistants earlier in the year. Several educational support personnel were recalled in August, however, since that time there were ten (10) resignations of teacher assistant, in addition to one request for an unpaid leave of absence.

Mr. Reeley had indicated that the following people were recalled to fill open teacher assistant positions.

1. Nicholas Orr, Teacher Assistant / TLC-Humboldt (1 FTE)
2. Jason Anderson, Teacher Assistant / TLC Humboldt (1 FTE)
3. Seth Humphrey, Teacher Assistant / TLC-Humboldt (1 FTE)
4. Kelly Bingman, Teacher Assistant / TLC-Fresh Start (1 FTE)
5. Steven Steele, Teacher Assistant / TLC-Fresh Start (1 FTE)
6. Karman Rowe, Teacher Assistant /Pre-K (1 FTE)
7. Diane Halsey, Teacher Assistant / Hearing Impaired (.5 FTE)

It was moved by Jeff Fritchtnitch, seconded by Rusty Ragon that Nicholas Orr, Jason Anderson, Seth Humphrey, Kelly Bingman, Steve Steele, Karman Rowe and Diane Halsey we recalled to the positions for the 2010-2011 school year, as presented. Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

## **IRREVOCABLE LETTERS OF RETIREMENT**

Mr. Reeley, Director advised that he had received four (4) irrevocable letters of retirement. These letters are notices that the person(s) who submitted them intend to take advantage of the provisions of either Article 11.5 of the collective bargaining agreement or EIASE Policy 4.116.

Mr. Reeley recommended that the Executive Board acknowledge the receipt of the irrevocable letters of retirement for the following people.

1. Edith "Sharon" Mayhood, Teacher Assistant / DDC (6/30/14)
2. Charles Shain, Custodian/ EIASE (6/30/14)
3. Michael Fleming, Teacher / TLC-Humboldt (6/30/14)
4. Georgia Burtard, Teacher / TLC-Humboldt (6/30/14)

It was moved by Jean Chrostoski, seconded by Joel Hackney that the Executive Board acknowledge receipt of the irrevocable letters of retirement from the Edith "Sharon" Mayhood, Charles Shain, Michael Fleming and Georgia Burtard, as presented. Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland

County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

### **LEAVE OF ABSENCE WITHOUT PAY**

Mr. Reeley indicated that Seth Humphrey, Teacher Assistant in the TLC-Humboldt Program, has requested a leave of absence, without pay, according to 9.2.1 of the Agreement between EIASE and EIASEA. He has requested a leave of absences for the 2010-2011 school year in order to fulfill his degree at Lake Land College.

It was moved by Larry Lilly, seconded by Dee Scott that the Executive Board approve the Leave of Absence for Seth Humphrey to enable him to fulfill his requirements. All voted aye – motion carried.

### **INDEPENDENT CONTRACTOR**

Mr. Reeley advised that EIASE has an open and unfilled position for a Speech and Language Pathologist. Therefore, EIASE needs to enter into a contract with an independent contractor for the remainder of the 2010-2011 school year. He stated that Ellen Humphrey, Assistant Director – Administration, has been in contract with James “Mike” Coffman and Ms. Deena Bushue to provide SL/P services for member districts. Mr. Coffman has agreed to compensation at the rate of \$35.00 per hour for a position in one of EIASE’s member districts. Ms. Bushue will provide SL/P services to our students in the Fresh Start Treatment and Learning Center in Effingham and our Diagnostic and Development Center classroom in Teutopolis. Ms. Bushue has agreed to compensation at the rate of \$55.00 per hour.

It was moved by Dee Scott, seconded by James Littleford that the Executive Board enter into contracts with James “Mike” Coffman and Ms. Deena Bushue, to provide SP/L services to EIASE members districts for the 2010-2011 school year, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

### **MOVE TO EXECUTIVE SESSION**

It was moved by Jean Chrostoski, seconded by Jeff Fritchtnitch that the Executive Board adjourn to executive session for the purpose of reviewing past executive session minutes and discussing individual compensation at 8:50 a.m. Roll call vote: Jeff Fritchtnitch (Effingham County), yea; Jean Chrostoski (Douglas County), yea; Dee Scott, (Clark County) yea; \*Larry Lilly **proxy**, (Coles County) yea; Rusty Ragon (Cumberland County), yea; Lorraine Bailey, (Edgar County) yea; Joel Hackney, (Moultrie County) yea; Sharon Keck, (Shelby County) yea-- motion carried.

It was moved by Jeff Fritchtnitch, seconded by Rusty Ragon, that the Executive Board come out of executive session and reconvene the regular meeting at 9:28 a.m. All voted aye – motion carried.

## **ADJOURNMENT**

It was moved by Larry Lilly, seconded by Rusty Ragon that Executive Board adjourn at 9:30 a.m. All voted aye – motion carried.

Submitted by:

Marilyn Shull  
Administrative Assistant