

- MINUTES -
Executive Board Meeting
Eastern Illinois Area of Special Education
October 11, 2011 – 10:30 a.m.

ROLL CALL

Board Present

Lorraine Bailey, Paris #4 (Edgar County)
Jeff Fritchtnitch, Altamont CU #10 (Effingham County)
Joel Hackney, Okaw Valley CU #302 (Moultrie County)
Rick Manuell Marshall CU #C-2 (Clark County)
Rusty Ragon, Cumberland CU #77 (Cumberland County)
Lance Landeck (Proxy) Oakland CU#5 (Coles County)

Board Absent

Jean Chrostoski, Arcola CU #306 (Douglas County)
Sharon Keck, Windsor CU # 1 (Shelby County)
James Littleford, Charleston CU # 1 (Coles County)

Staff Present

Tony L. Reeley, Executive Director/EIASE
Ellen Humphrey, Assistant Director-Administration/EIASE
Jean L. Balch, Assistant Director-Business/EIASE
Beverly Johnson, Executive Assistant/EIASE

Guest Present

Laura Shull, EIASE Principal ECE
Sandi Durham, EIASE Rehab Coordinator

OPPORTUNITY FOR PUBLIC COMMENT/INTRODUCTION OF GUESTS

Mr. Reeley opened the meeting by calling for introduction of guests present at the meeting. Guests present were: Laura Shull, EIASE Principal ECE and Sandi Durham, EIASE Rehab Coordinator. Mr. Reeley asked the audience if there were any questions or comments regarding agenda or non-agenda items. There were no requests or comments.

CONSENT AGENDA

Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- *Presentation for the approval of minutes of the regular meeting of the Board held on September 12, 2011, as presented.*
- *Presentation of monthly bills and financial statement for September 2011.*

- *Presentation of the Director's recommendation to approve out of town field trips.*
 1. October 13 – Sullivan Project Help to Great Pumpkin Patch in Arthur, IL
 2. October 13 – DDC to The Great Pumpkin Patch in Arthur, IL
 3. October 14 – FTLC to The Great Pumpkin Patch in Arthur, IL
 4. October 14 – KTLC to Parkland Planetarium in Champaign, IL
 5. October 14 – HTLC to Sullivan Civic Center in Sullivan, IL
 6. October 19 – DDC to The Great Pumpkin Patch in Arthur, IL
 7. October 20 – DDC to The Great Pumpkin Patch in Arthur, IL
 8. October 28 – Okaw Valley Project Help to Great Pumpkin Patch in Arthur, IL
 9. October 28 – KTLC to Curtis Orchard in Champaign, IL
 10. October 28 – HTLC to Fox Ridge in Charleston, IL
 11. October 31 – FTLC to Pizza Man in Effingham, IL
 12. November 4 – KTLC to Issak's Family Fun in Mattoon, IL
 13. November 4 – HTLC to Silver Star Skating in Mattoon, IL

- *Presentation of the Director's recommendation to accept donations.*
 1. Salisbury Church of Charleston, IL – Donated \$660 to KTLC for the student backpack food program.
 2. Kathleen Bates of Charleston, IL – Donated jewelry beads to the KTLC SVE program to be used for their jewelry making program.
 3. U of I Extension of Edgar County donated flower bulbs to KTLC valued at \$118.66.
 4. The Kansas Fire Department donated fire blankets to the KTLC

- *Presentation of the Director's recommendation to approve minutes of the closed sessions from May 10, 2011, June 14, 2011, June 29, 2011, July 12, 2011, August 9, 2011 and September 12, 2011.*

It was moved by Jeff Fritchtnitch (Effingham County), seconded by Lorraine Bailey (Edgar County) that the Executive Board approve the recommendation to approve the consent agenda, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County) yea; Rick Manuell (Clark County) yea; Lorraine Bailey (Edgar County) yea; Joel Hackney (Moultrie County) yea; Rusty Ragon (Cumberland County) yea; Lance Landeck (Proxy Coles County) yea -- motion carried.

PRESENTATION OF THE DIRECTOR'S RECOMMENDATION TO APPROVE EIASE's IMRF COMPENSATION REPORT

Public Act 97-609, effective January 1, 2012, adds a new section to the Open Meetings Act (5 ILCS 120/7.3), creating two new posting obligations for IMRF employers:

1. The total compensation package "TCP" (including salary, health insurance, housing, vehicle and/or clothing allowances, bonuses, loans, and vacation and

sick days granted) for every IMRF employee earning a TCP in excess of \$75,000 within 6 business days after approval of the budget.

2. The TCP for each IMRF covered employee earning a minimum of \$150,000 in TCP, at least 6 days prior to approving such employee's TCP.

The above TCPs must be posted on EIASE's website. EIASE has one employee who qualifies for posting #1. EIASE does not have any employees who meet the requirements for posting #2.

It was moved by Rusty Ragon (Cumberland County), seconded by Joel Hackney (Moultrie County) that the Executive Board approve the recommendation to approve EIASE's Compensation Report, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County) yea; Rick Manuell (Clark County) yea; Lorraine Bailey (Edgar County) yea; Joel Hackney (Moultrie County) yea; Rusty Ragon (Cumberland County) yea; Lance Landeck (Proxy Coles County) yea -- motion carried.

PRESENTATION OF THE DIRECTOR'S RECOMMENDATION FOR EMPLOYMENT

1. Megan Eitel, Teacher Assistant, KTLC (effective September 21, 2011) – New Position – this position was created because of an overflow in one of the KTLC classrooms.
2. Sandra Schackmann, Teacher Assistant, HI (effective September 26, 2011) – to replace Diane Halsey.
3. Amie Rednour, Teacher Assistant, HI (effective October 11, 2011) – New position due to 1:1 aide in an IEP.
4. Cheri Turner, Interpreter, HI (effective October 3, 2011) To fill an open interpreter position.
5. Janet Tucker, Teacher Assistant, DDC (effective September 27, 2011) – To replace Shawna Downey.
6. Patricia Smith, Teacher Assistant, HTLC (effective August 11, 2011)
7. Jane Matthews, Teacher, KTLC (effective October 11, 2011)

It was moved by Rick Manuell (Clark County), seconded by Jeff Fritchtnitch (Effingham County) that the Executive Board approve the recommendation for employment, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County) yea; Rick Manuell (Clark County) yea; Lorraine Bailey (Edgar County) yea; Joel Hackney (Moultrie County) yea; Rusty Ragon (Cumberland County) yea; Lance Landeck (Proxy Coles County) yea -- motion carried.

PRESENTATION OF THE DIRECTOR'S RECOMMENDATION TO ACCEPT RESIGNATIONS

1. Patti Smith - Teacher's Aide, HTLC (effective September 9, 2011)

It was moved by Rusty Ragon (Cumberland County), seconded by Rick Manuel (Clark County) that the Executive Board approve the recommendation to accept resignations, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County) yea; Rick Manuel (Clark County) yea; Lorraine Bailey (Edgar County) yea; Joel Hackney (Moultrie County) yea; Rusty Ragon (Cumberland County) yea; Lance Landeck (Proxy Coles County) yea -- motion carried.

PRESENTATION OF THE DIRECTOR’S RECOMMENDATION TO ACKNOWLEDGE RECEIPT OF IRREVOCABLE LETTERS OF RETIREMENT

The Director has received one (1) irrevocable letter of retirement. This letter is notice that the person who submitted it intends to take advantage of the provisions of Article 11.5 of the collective bargaining agreement. This person intends to retire at the end of SY 2015. For submitting early notice of their pending retirement, this person will receive a 6% retirement bonus, inclusive of all other TRS or IMRF creditable earnings for each of their last years of service.

1. Brenda Justice – Teachers Aide, KTLC (6/30/15)

It was moved by Joel Hackney (Moultrie County), seconded by Jeff Fritchtnitch (Effingham County) that the Executive Board approve the recommendation to acknowledge receipt of irrevocable letters of retirement, as presented. Roll call vote: Jeff Fritchtnitch (Effingham County) yea; Rick Manuel (Clark County) yea; Lorraine Bailey (Edgar County) yea; Joel Hackney (Moultrie County) yea; Rusty Ragon (Cumberland County) yea; Lance Landeck (Proxy Coles County) yea -- motion carried.

OTHER

EIASE will reschedule the October 20th, 2011 Billing and Finance meeting. There is a conflict with a ROE meeting on the same day. It is recommended that district bookkeepers also attend when the meeting is rescheduled.

EIASE may need to add another classroom at DDC next semester due to increased enrollment at the primary level.

ADJOURNMENT

It was moved by Rusty Ragon (Cumberland County), seconded by Rick Manuel (Clark County) that the Executive Board adjourn at 11:00 a.m. All voted aye – motion carried.

Submitted by:

Beverly Johnson
Executive Assistant